

TOWN OF OCEAN ISLE BEACH BOARD OF COMMISSIONERS MEETING

July 14, 2015

AGENDA

A. Meeting Called to Order

1. Lord's Prayer
2. Pledge of Allegiance

B. Adoption of Consent Agenda

1. Approval of Minutes - June 9, 2015 Public Hearing and Board of Commissioners Meeting
Staff recommends approval of minutes of June 9 Public Hearing and Board of Commissioners meeting
2. Approval of State Aid to Airports Block Grant Agreement for funding of Non Primary Entitlement (NPE) Grant Project 36237.60.10.3
Staff recommends approval of entry into agreement for State Block Grant NPE Program funding for the runway pipe replacement project at Odell Williamson Airport
3. Approval of Budget Adjustment #17
Staff recommends approval of Budget Adjustment # 17 to include additional grant money and correct a billing error from Brunswick County Utilities
4. Approval of Budget Adjustment #18
Staff recommends approval of Budget Adjustment #18, final adjusting budget entries for F/Y 2014-15
5. Discussion and Approval of Order of Tax Collection F/Y 2015 -16
This order directs the tax collector to proceed with the processing, billing and collection of taxes for fiscal year 2015-16 as required by General Statutes

C. Adoption of Agenda

D. Reports by Mayor

E. Departmental Reports

- a. Administration
- b. Police Department
- c. Water/Sewer/Streets
- d. Fire Department
- e. Planning/Zoning/CAMA
- f. Building Inspections

F. Comments Section: This time has been set aside to allow our citizens to speak in regards to issues relating to the following agenda items. Due to time constraints, we ask that each speaker limit their comments to three minutes.

G. Old Business

1. **Discussion Regarding Update to Group Activity Application Procedures, Forms and Fee Structure**

Staff has drafted an update to the Town's group activity application process for Board review

H. New Business

1. **Discussion Regarding Approval of Contracts and Agreements:**
 - a. **Discussion Regarding Service Agreement Contract with Coastal Planning and Engineering of NC for Environmental Documentation, Permitting Preparation and Project Management in Conjunction with 30 Year Beach Management Plan**
CPE has prepared scope of work and cost proposal to provide environmental documentation and permit application services for the Town's island wide shoreline protection program
 - b. **Approval of Agreement with Supplier of Gas and Diesel Fuel for Town Fueling Station**
Board review and approval of agreement with supplier of fuel for the Town vehicles
 - c. **Approval Authorizing Entry into Lease Agreement with the ABC Board for Store Located at 1505 Ocean Isle Beach Road**
Discussion and approval of property lease with Ocean Isle Beach ABC Board for F/Y 2015-16
2. **Discussion & Appointment to Fill Expiring Terms for Members Serving on the Board of Adjustment**
Board will consider appointment to fill expiring terms of Todd Robertson and David Martin as members of the Board of Adjustment
3. **Discussion Regarding Town Ordinance Section 38-34 Placing Obstructions on the Beach**
Staff is requesting discussion with the Board regarding placement of items on the Beach
4. **Request for Approval of Minor Sketch Plan by Virginia Williamson and OIB Holdings, LLC**
A minor sketch plan for a development on the east end of the island has been submitted by G-3 Engineering for consideration
5. **Discussion Regarding Amendments to Town Ordinance Article II Privilege License Taxes to Align with Changes to State Statutes that Eliminate Municipal Authority to Collect Privilege License Taxes**
Discussion regarding amendments to Town Ordinance to align with changes to State Statutes that eliminate Municipal authority to collect privilege license taxes
6. **Discussion Regarding Support of Resolution in Opposition to NC Assembly Proposal to Remove Historical 1879 New Inlet Dam**
Board will discuss NC Assembly proposal to remove the historical New Inlet Dam
7. **Discussion Regarding Possible Lease of Property Located Adjacent to Town Hall**
Mrs. Virginia Williamson has offered to lease the property located adjacent to Town Hall for use by the Town

Board of Commissioners Meeting Agenda

July 14, 2015

Page 3

I. Executive Session

1. Approval of Minutes of June 9, 2015 Executive Session as per G.S. 143-318.11(1)
2. Consult with Town Attorney regarding pending legal issues (Jackson Hill Aviation) as per G.S. 143-318.11(3)

J. Adjourn