

**TOWN OF OCEAN ISLE BEACH
THREE WEST THIRD STREET
OCEAN ISLE BEACH, NC 28469**

**BOARD OF COMMISSIONERS MEETING
BUDGET RETREAT
February 26, 2015
Reconvened Meeting
MINUTES**

MEMBERS PRESENT:

Mayor Debbie Smith	Commissioner Wayne Rowell
Mayor Pro Tem Dean Walters	Commissioner D.B. Grantham
Commissioner Betty Williamson	Commissioner Bob Williams
Daisy Ivey, Town Administrator	Larry Sellers, Assistant Town Administrator
Sue Stuhr, Town Clerk	Ken Bellamy, Police Chief
Robert Yoho, Fire Chief	

OTHERS PRESENT:

Brian Slattery, Brunswick Beacon

MEETING CALLED TO ORDER

Mayor Smith called the reconvened meeting to order. Mayor Smith stated the purpose of the meeting was to begin discussing the proposed budget for fiscal year 2015-2016. Upon a motion by Commissioner Rowell, with a second by Commissioner Williamson, the agenda was unanimously approved.

REVIEW OF PROJECTS FISCAL YEAR 2014-15

Mrs. Ivey opened the workshop with a review of Town Projects for 2014-2015 which included the following: Coastal Storm Damage Reduction Project, Stormwater Projects, Sidewalks & Bike Path, Construction of East End Water Tank, Maintenance of West End water Tank, Beautification Projects, Beach Strand Maintenance, Street Repairs, Airport Projects and Grants, Public Beach Accesses, Upgrades and Additions to Public Buildings, Town Productions, ABC Store Relocation and BEMC Lighting Project. Mrs. Ivey stated with these projects the Board had met and exceeded the goals which were set during the fiscal year 14-15 budget process.

OVERVIEW BY DEPARTMENT HEADS

Each Town Department updated the Board in regards to accomplishments achieved during the past fiscal year, summarized goals for upcoming year and presented capital requests for the 2015-16 Budget. A summary of the Capital Improvement requests presented for discussion from each Department is listed as follows:

<u>Department</u>	<u>Capital Improvement Request</u>	<u>Estimated Cost</u>
Administration	GBC Heat Seal Sprint Laminating Machine	\$ 1,699
	Computer Software and Equipment Upgrade	\$ 150,000
	Folding Machine for Mass Mailings (New)	\$ 18,222
	Or consider Used Machine currently available for purchase	\$ 5,000

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<u>Department</u>	<u>Capital Improvement Request</u>	<u>Estimated Cost</u>
Fire Department	New Beds for FD Sleeping Quarters	\$ 4,000
	Property for a Small Training Center	\$ TBD
	Replacement Turnout Gear (5 sets)	\$ 14,000
Police Department	(3) Ford Interceptor Explorers	\$ 90,129
	(5) Desktop Computers	\$ 9,200
Street Department Sewer Department	John Deere Gator Ford F250 Utility Truck w/ Utility Bed & Crane	\$ 14,059 \$ TBD

COUNCIL/ STAFF TOPICS OF DISCUSSION

Council and Staff discussion was held on the following topics and projects:

- Coastal Storm Reduction Project
- Bike and Pedestrian Plan
- Discussion regarding 2015 County Revaluation
- Canal Dredging Projects – Natural & Concrete
- Beach Monitoring
- Sanitation & Recycling
- Non-Profit Budget Requests
- Legislative Issues
- Terminal Groin
- Information Regarding Pending Flood Insurance & Rate Increase
- Discussion Regarding Update & Maintenance to Town Buildings & Properties
- Discussion Regarding Land Purchasing and Town Owned Properties
- Discussion regarding Landscaping
- Discussion regarding Updated Fee Schedule
- Discussion regarding Employee Benefits and Staffing Adjustments
- CIP - Capital Improvement Plan

ADJOURN

With no additional comment heard, Mayor Smith expressed her appreciation to the Board and staff for this productive workshop. Upon a motion by Commissioner Williamson with a second by Commissioner Rowell, the budget meeting was adjourned upon a unanimous vote.

DATED: February 26, 2015

SIGNED: Debbie Smith
Debbie Smith, Mayor

ATTEST: Sue Stuhr
Sue Stuhr, Town Clerk

