

**TOWN OF OCEAN ISLE BEACH
THREE WEST THIRD STREET
OCEAN ISLE BEACH, NC 28469**

**BOARD OF COMMISSIONERS MEETING
BUDGET RETREAT
March 13, 2014
Reconvened Meeting
MINUTES**

MEMBERS PRESENT:

Mayor Debbie Smith	Commissioner Wayne Rowell
Mayor Pro Tem Dean Walters	Commissioner D.B. Grantham
Commissioner Betty Williamson	Commissioner Bob Williams
Daisy Ivey, Town Administrator	Larry Sellers, Assistant Town Administrator
Sue Stuhr, Town Clerk	Justin Whiteside, CAMA/Planning/Zoning
John Goodwin, Asst. Police Chief	Robert Yoho, Fire Chief

OTHERS PRESENT:

Brian Slattery, Brunswick Beacon

MEETING CALLED TO ORDER

Mayor Smith called the reconvened meeting to order. Mayor Smith stated the purpose of the meeting was to begin discussing the proposed budget for fiscal year 2014-2015. Upon a motion by Mayor Pro Tem Walters, with a second by Commissioner Williamson, the agenda was unanimously approved.

REVIEW OF PROJECTS FISCAL YEAR 2013-14

Mrs. Ivey opened the workshop with a review of Town Projects for 2013-2014 which included the following: Coastal Storm Damage Reduction Project, Stormwater Projects, Ferry Landing Park, Sidewalks & Bike Path, Maintenance of East and West End Water Tanks, Shallow Draft Inlets/AIWW Crossing Dredging Projects, Beautification Projects, Foot Wash Projects, Beach Strand Maintenance, Street Repairs, Airport Projects and Grants, Wildlife Boat Ramp, Public Beach Accesses, Upgrades and Additions to Public Buildings, Town Productions and Relocation of Utilities(Columbia St.). Mrs. Ivey stated with these projects the Board had met and exceeded the goals which were set during the fiscal year 13-14 budget process.

OVERVIEW BY DEPARTMENT HEADS

Each Town Department updated the Board in regards to accomplishments achieved during the past fiscal year, summarized goals for upcoming year and presented capital requests for the 2014-15 Budget. A summary of the Capital Improvement requests presented for discussion from each Department is listed as follows:

<u>Department</u>	<u>Capital Improvement Request</u>	<u>Estimated Cost</u>
Administration	GBC Heat Seal Sprint Laminating Machine	\$ 1,699
Planning and Building Inspections Dept.	Large Format Printer /Scanner/ Copier	\$ 11,000

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Fire Department	Vehicle Extrication Tools	\$ 24,500
	Jet Ski for Water Rescue	\$ 15,000
	Rescue Tow-in Sled	\$ 800
	Polaris ATV for Beach Patrol	\$ 14,000
	With EMS Skid Unit	\$ 4000
Department	Capital Improvement Request	Estimated Cost
Police Department	New Police Vehicles - 2 Ford Explorers	\$ 57,000
	Camera and Recorders	\$ 15,000 to 40,000
Street Department	Ford F150 Standard Cab Truck	\$ 25,000
Street& Accommodations	New or Used Trailer Mounted Lift	\$ 15,750 (used) to \$ 33,783 (new)

COUNCIL/ STAFF TOPICS OF DISCUSSION

Council and Staff discussion was held on the following topics and projects:

- Canal Dredging Projects – Natural & Concrete
- Beach Monitoring
- Sanitation & Recycling
- Non-Profit Budget Requests
- ABC Store Relocation
- Public Restroom Facilities
- Legislative Issues
- Terminal Groin
- Information Regarding Pending Flood Insurance & Rate Increase
- Discussion Regarding Update & Maintenance to Town Buildings & Properties
- Discussion Regarding Land Purchasing and Town Owned Properties
- Discussion Regarding County Fire Tax Fees
- Discussion regarding Landscaping
- Discussion regarding Updated Fee Schedule
- Discussion regarding Bridge cameras, rails and lighting
- East & West End Water Tank – 4 YR. Capital Expenditures Plan
- Discussion regarding waterlines on Bridge
- Discussion Regarding Installing Backup Generator at Town Hall
- Discussion Regarding Beach Patrol
- Employee Benefits & Staffing Adjustments

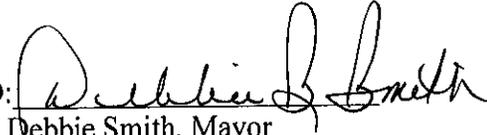
RECESS TO RECONVENE

With no additional comment heard, Mayor Smith expressed her appreciation to the Board and staff for this productive workshop. Upon a motion by Commissioner Rowell with a second by Commissioner Williamson Tem Walters, the budget meeting was recessed to reconvene on Thursday, March 20 at 9:00 for a presentation and update on the EIS for the

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Terminal Groin Project by Coastal Planning and Engineering of North Carolina, Inc. The Board vote was unanimous.

DATED: March 13, 2014

SIGNED: 
Debbie Smith, Mayor

ATTEST: 
Sue Stuhr, Town Clerk

