

**TOWN OF OCEAN ISLE BEACH
THREE WEST THIRD STREET
OCEAN ISLE BEACH, NC 28469**

**BOARD OF COMMISSIONERS MEETING
Reconvened April 17, 2015
BUDGET WORKSHOP
MINUTES**

MEMBERS PRESENT:

Mayor Debbie Smith	Mayor Pro Tem Dean Walters
Commissioner Bob Williams	Commissioner Betty Williamson
Commissioner D.B. Grantham	Commissioner R. Wayne Rowell
Daisy Ivey, Town Administrator	Larry Sellers, Assistant Town Administrator
Sue Stuhr, Town Clerk	Justin Whiteside, Planning Director
Ken Bellamy, Police Chief	Robin Farmer, Accounting Supervisor
Robert Yoho, Fire Chief	Tara Frazier, Accounting Technician

MEETING CALLED TO ORDER

Mayor Smith called the reconvened meeting to order.

ADOPTION OF AGENDA

Upon a motion by Commissioner Williamson, with a second by Commissioner Rowell, the agenda was unanimously approved.

BUDGET DISCUSSION F/Y 2015-2016

Mayor Smith stated this workshop was scheduled for the purpose of discussing the Town's budget for fiscal year 2015-2016.

Mrs. Ivey presented a recommended budget for the General Fund, Canal Dredging, Beach Renourishment, Water, Sewer, Accommodation Tax and Airport Funds. Mrs. Ivey detailed each Town Department's expenditures and summarized proposed increases or decreases in line items. Mrs. Ivey stated, in conjunction with the County's recent tax revaluation, the Town total tax base decreased by 7.15% or \$127,124,352.

Mrs. Ivey discussed in detail with the Board the revenue-neutral tax rate calculation of .1674 in order to produce revenues equal to those produced for the current fiscal year. Mrs. Ivey stated the proposed budget however included an additional tax rate increase of .02 cents or .1875 in order to cover costs associated with condemnation and financing of property located on Causeway Drive. Mrs. Ivey stated total land payment debt services account for 30.32% of the total tax revenue.

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Mrs. Ivey stated the General Fund budget expenditures proposed total \$5,289,845, however she would recommend deleting the following in order to balance this budget. Mrs. Ivey stated numerous items requested by Department Heads at previous workshop had already been deleted.

Capital Reserve (Fire Department)	\$50,000
Town Hall Architectural Fees	\$60,000
Fire Department Storage Building	\$50,000
Message Board	\$16,000

COUNCIL/ STAFF DISCUSSION

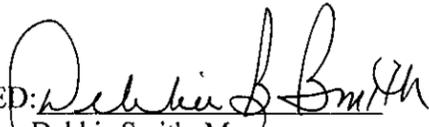
Council and Staff also discussed necessary projects as well as economic forecast. Other topics considered included discussion regarding cost effective measures such as electronic billing methods or purchase vs. lease options for office equipment, phone stipends for essential personnel and the importance of ongoing review of allocations by department heads to have awareness of costs. Additional topics of discussion were curbside recycling for the entire island, costs and future planning for purchase of a new ladder truck, a training facility site for the Fire Department, update to the Police Procedures Policy and also options for the funding of the Terminal Groin Project.

The Board expressed their appreciation to staff for their diligence in controlling expenditures in order to help increase the Town's fund balances and maintain financial accountability.

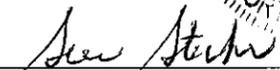
ADJOURN

With no additional comment heard, Mayor Smith expressed her appreciation to the Board and staff for this productive workshop. The budget meeting was adjourned upon a motion by Commissioner Williams with a second by Commissioner Rowell. The vote was unanimous.

DATED: April 17, 2015

SIGNED: 
Debbie Smith, Mayor



ATTEST: 
Sue Stuhr, Town Clerk