

**TOWN OF OCEAN ISLE BEACH  
THREE WEST THIRD STREET  
OCEAN ISLE BEACH, NC 28469**

**BOARD OF COMMISSIONERS MEETING**

**May 10, 2016**

**MINUTES**

**MEMBERS PRESENT:**

Mayor Debbie Smith  
Commissioner Betty Williamson  
Commissioner Wayne Rowell  
Daisy Ivey, Town Administrator  
Justin Whiteside, Asst. Town Administrator

Mayor Pro Tem Dean Walters  
Commissioner Bob Williams  
Commissioner Carolyn Blythe  
Mike Isenberg, Town Attorney

**OTHERS PRESENT:**

Approximately 30 Property Owners and Guests  
Brian Slattery – Brunswick Beacon

**MEETING CALLED TO ORDER**

Mayor Smith called the meeting to order with everyone repeating the Lord's Prayer and pledging allegiance to the flag.

**CONSENT AGENDA**

The consent agenda included approval of minutes of April 11, 2016 Open Forum Meeting Minutes, April 12, 2016 Public Hearing and April 12, 2016 Board of Commissioners Meeting Minutes. Minutes from April 12, 2016 Board of Commissioners Meeting were amended to correct page 8 to read 45ft. in lieu of 50ft. in regards to the right-of-way purchases for beach accesses owned by the Williamson family. The amended consent agenda was unanimously approved upon a motion of Mayor Pro Tem Walters with a second by Commissioner Rowell.

**ADOPTION OF AGENDA**

The agenda was amended to add the Discussion of Appointment to fill vacant seat on Planning Board due to resignation of Chairperson Carol Grantham. The amended agenda was unanimously approved upon a motion of Mayor Pro Tem Walters with a second by Commissioner Rowell.

**REPORTS BY MAYOR**

Mayor Smith introduced new Commissioner, Carolyn Blythe and administered the Oath of Office. Mayor Smith stated the Final EIS for the Terminal Groin Project was published to Federal Registry on April 29, 2016 and informed the public that links to view the study on the Federal Registry will be available on the Town website shortly. Mayor Smith continued that the links to the Corps website to submit public comments will also be available on [www.oibgov.com](http://www.oibgov.com) and noted the public comment period ends on May 31, 2016. Mayor Smith stated the Coastal Federation has requested the comment period for the Terminal Groin be extended. However, the

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Town has been advised that this request will not be granted since the draft has been available for eighteen (18) months and only minor changes were made to the final edition. Mayor Smith concluded with a reminder that the Town/REALTOR meeting will be held on Thursday, May 19, 2016 at 10am in the Betty S. Williamson Meeting Hall.

### **DEPARTMENTAL REPORTS**

1. Administration – Mrs. Ivey stated that revenues in the General Fund were at 89.49% and General Fund expenditures were at 74.33%. Mrs. Ivey indicated that as of March 2016 the tax collection rate was at 94% with approximately \$212,391 outstanding for 2015 taxes and \$698 for the years 2012-2014. Mrs. Ivey welcomed two new employees to the Town of Ocean Isle Beach: Irene Parker/Customer Service Representative and Andrew Vaughn/Street Department. Mrs. Ivey congratulated Keith Dycus for passing the Zoning Officials Certification exam. Mrs. Ivey reminded those in attendance that the new Town Website was up and running and encouraged everyone to visit the website to register for customized e-notifications from the Town. Mrs. Ivey concluded with an announcement that the Beach Monitoring Survey would commence this week.
2. Police Department – Chief Ken Bellamy stated that breaking and entering violations were down 46% over the same time period last month and arrest were down 50%. Chief Bellamy noted increases in: citations (86%), ordinance violations (100%), and warning tickets (183%). Chief Bellamy reported total call volume has decreased 26% over same time period last year. Chief Bellamy commented that local business checks have been implemented and 80 hours of training has been completed by the Department during the previous month.
3. Fire Department – Chief Yoho reported during the month of April the Department completed 582 hours of training and 32 inspections were performed. Chief Yoho stated the Department received a total of 49 calls during the month, 19 within the Town limits and 30 in the County portion of our district. Chief Yoho announced grants are still in the process of being announced and three vehicles have been awarded to various agencies to date. Chief Yoho noted 4 full-time staff members and 1 volunteer have completed Driver Operations and Pump Training certification and the entire paid staff completed TIMS (Traffic Incident Management) class.
4. Public Utilities – Mr. Bobby Hardy reported that the Public Utilities department installed 6 new taps and have completed painting of fire hydrants. Mr. Hardy stated the Department had recently completed cleaning 17,500 feet of main sewer line and continued that the Duckbill has been successfully installed on Union Street.
5. Planning and Inspections – Mr. Keith Dycus announced the Leland Street beach access is now complete and has re-opened to the public. Mr. Dycus continued that the Town is still waiting on signage to be completed and additional work is needed in the shower area. Mr. Dycus commented that the portable restrooms have been delivered for the summer season.

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6. Building Inspections – Mr. Dycus reported permits had been issued for 2 new single-family residential homes in the Town limits and 12 new single-family residential homes in the ETJ. Mr. Dycus reported a total of 145 permits with a construction valuation of \$4,384,108.00 were issued during the month of April 2016.

**COMMENTS**

Bob Mayhew – 24 Dare Street – Mr. Mayhew recommended that the material for the natural canals be consistent and uniform and that the Board consider not allowing numerous types of material.

David Martin – 248 East First Street – Mr. Martin inquired when planting on the strand would take place and asked what would be used in the plantings this year. Mrs. Ivey stated these plants were rotated on an annual basis and this time of the year would be the planting of sea oats.

Deb Boyce – OIBSTPO – Mrs. Boyce expressed appreciation to the Town for their assistance during nesting season and reminded everyone the season is May 1st through the end of August.

Being no additional comment was heard, Mayor Smith declared the Public Comments Section closed.

**NEW BUSINESS**

1. Mayor Smith stated the first item of new business was the Discussion and Review of an Amendment to Section 42-22 of the Town Code of Ordinances regarding the types of material allowed for Bulkhead construction in Natural Canals on the island. The proposed ordinance discussed is as follows:

**Sec. 42-22. - Mandatory requirements for bulkheading of natural\* (non-concrete) canals.**

The intent of this section is to establish uniform standards for construction and maintenance of wooden bulkheads along the natural canals (~~Laurinburg Street, Monroe Street, Fairmont Street, Wilmington Street, and west of Concord Street~~). No construction, repair and/or maintenance shall be undertaken except in accordance with the following mandatory standards:

- (1) Any person performing construction, repair and/or maintenance activities for bulkheads along the natural canals shall obtain all necessary permits from the building inspections department prior to the commencement of work.

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- (2) Construction, repair and/or maintenance activities shall be in accordance with the uniform engineered design standards as approved by the board of commissioners.

**Current design standards include:**

- a) **Vinyl bulkheads with accompanying engineering for the specific lot to which the bulkhead will be installed.**
- b) **Redi-Rock bulkheads in accordance with engineered design standards approved by the Town. All Redi-Rock bulkheads shall be limestone in color.**

**Delete Section 3 as written, and amend as follows:**

- (3) **Existing wooden bulkheads shall be allowed to be repaired as long as the repair cost does not exceed 50% of the value of the bulkhead. Total replacement of wooden bulkheads or repairs exceeding 50% of the value of the bulkhead shall not be permitted unless the bulkheads are brought into compliance with the current designs standards of the Town.**

- (4) All owners of property bordering the natural canals (Laurinburg Street, Monroe Street, Fairmont Street, Wilmington Street, and west of Concord Street) without bulkheads shall make satisfactory improvements to the property to construct bulkheads in compliance with this section by November 1, 2000.

**\*For the purposes of this section, the natural canals shall consist of The Peninsula, Causeway Drive, Laurinburg Street, Monroe Street, Fairmont Street, Wilmington Street, the west side of Concord Street, Duneside Drive, Isle Plaza, Driftwood Street, and the east side of Asheville Street unless otherwise noted.**

(Ord. of 8-8-2000(2), § 1)

The Board held discussion regarding these amendments and upon a motion of Commissioner Williams with a second from Commissioner Williamson the Board unanimously to conduct a Public Hearing on June 14 at 8:45am in order to hear public comment regarding this matter.

2. Mayor Smith introduced the final item of new business as Discussion to Fill Seat Vacancy on Ocean Isle Beach Planning Board. Upon a motion of Commissioner Rowell with a second by Commissioner Blythe, the Board voted unanimously to appoint Kris Crane as a member of the Planning Board to fill the vacancy left by Carol Grantham.

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**EXECUTIVE SESSION**

The Board recessed to executive session upon approval of a motion by Mayor Pro Tem Walters, seconded by Commissioner Williamson. The vote was unanimous. Mayor Smith stated an Executive Session was necessary in order to approve minutes of the April 12, 2016 Executive Session as per G.S. 143-318.11 (1), to consult with the Town Attorney regarding pending legal issues (Jackson/Hill Aviation) as per GS 143-318.11 (3), and to discuss Condemnation Mediation per GS 143.318.11 (3) with Town Attorney

The Board returned to regular session upon a motion of Mayor Pro Tem Walters with a second by Commissioner Rowell. The vote was unanimous. Mayor Smith stated during executive session the Board unanimously adopted the minutes of the April 12, 2016 Executive Session upon a motion of Mayor Pro Tem Walters with a second by Commissioner Rowell. Mayor Smith stated during Executive Session the Board discussed legal matters with Town's Attorney involving Jackson/Hill Aviation and the condemnation proceedings.

**ADJOURN**

Being no additional business was heard, the meeting was adjourned upon a motion of Commissioner Williams with a second by Mayor Pro Tem Walters. The vote was unanimous.

DATED: June 14, 2016

SIGNED: Debbie S. Smith  
Debbie S. Smith, Mayor



ATTEST: Casey E. Reeves  
Casey E. Reeves, Town Clerk