

**TOWN OF OCEAN ISLE BEACH
PLANNING BOARD MEETING
AUGUST 18, 2015
MINUTES**

MEMBERS PRESENT

Carol Grantham, Chairperson
Don Kauffman, Vice Chairperson
Larry Cheek
Robbie Smith
Becky Noble
Frank Williamson

MEMBERS ABSENT

Ernie Crews

GUEST

Chris Stanley

STAFF PRESENT

Mayor Pro-Tem Dean Walters
Justin Whiteside, Planning Director
Keith Dycus, GIS and Codes Planner
Kitty Coley, Secretary

MEETING CALLED TO ORDER

Chairperson Mrs. Carol Grantham called the meeting to order.

ADOPTION OF AGENDA

A motion was made by Mr. Don Kauffman with a second by Mrs. Becky Noble to adopt the agenda. The vote was unanimous.

APPROVAL OF MINUTES

The minutes of the July 21, 2015 meeting were unanimously approved upon a motion by Mr. Frank Williamson with a second by Mr. Kauffman.

SUMMARY OF BOARD OF COMMISSIONERS' ACTIONS

The Planning Board was presented with the following summary regarding Board of Commissioners' actions during their August meeting:

Planning Board Meeting (Cont.)
August 18, 2015
Page 2.

1. Scheduled a public hearing on September 8, 2015 at 8:45 am regarding proposed changes to Parking, Residential Appearance Standards, Bedroom Limitations and Building Inspections.
2. Approved a resolution to participate in the Brunswick County Greenway and Blueway Plan.

NEW BUSINESS
DISCUSSION REGARDING MINOR SUBDIVISION SKETCH PLAN APPROVAL –
RUSS & GORE, INC.

Chairperson Grantham stated the item of New Business was discussion regarding a minor subdivision sketch plan from Russ & Gore, Inc. Mr. Whiteside explained that Russ & Gore, Inc had requested a minor sketch plan approval to subdivide a 1.75 acre parcel from an existing parcel of land 24400020. Mr. Whiteside noted the proposed parcel meets the minimum lot requirements of the Town. No new roads or right-of-way would need to be installed or dedicated. Mr. Whiteside stated that access to the property would be from the existing Duck Pond Road with a 60 foot right-of-way. Mrs. Noble indicated that the applicant needed to add the property owner identification to the parcel on the east side of Duck Pond Road per ordinance requirements.

After a brief discussion, a motion was made by Mrs. Noble with a second by Mr. Kauffman to recommend approval of the minor sketch plan to the Board of Commissioners. The vote was unanimous.

ADJOURN

Being no additional business or comment was heard, the Planning Board meeting was unanimously adjourned upon a motion by Mr. Kauffman with a second by Mrs. Noble.

9/15/15

Carol Grantham

Carol Grantham, Chairperson



Kitty Coley
Kitty Coley, Secretary