



# Property Owner Decal Acquisition Form 2021

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ TITLE:  MR.  MRS.  MS.

*Please Print Clearly*

PROPERTY ADDRESS: \_\_\_\_\_ Building / Unit # \_\_\_\_\_, OCEAN ISLE BEACH, NC 28469

MAILING ADDRESS: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
STREET CITY STATE ZIP CODE

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PLEASE CHECK ONE:  **I AM PICKING UP (5) DECALS IN PERSON**

\*No fee for in-person pick-up

**I AM REQUESTING TO HAVE MY (5) DECALS MAILED TO ME (CERTIFIED-RETURN RECEIPT)**

\*Make \$10.00 check payable to TOWN OF OCEAN ISLE BEACH

(**Mail** completed form & payment to: 111 Causeway Drive, Ocean Isle Beach, NC 28469)

## PLEASE READ

1. Decals will no longer be mailed to Property Owners as of JANUARY 2021
2. Property Owner Decals will be available for "pick-up" at Town Hall between January 4, 2021 – June 1, 2021 ONLY
3. A "Property Owner Decal Acquisition Form" must be completed by the recipient prior to receiving their allotted decals
4. Property Owners who are unable to pick their decals up "in-person" may opt to download/print the Acquisition Form via the Town Website ([www.oibgov.com](http://www.oibgov.com)) and mail it to Town Hall with a check for \$10.00 to cover the cost of mail processing and postage through the USPS. Staff will mail the decals to the Property Owner via certified return receipt mail. **DO NOT EMAIL YOUR FORM!**
5. Each Property Owner will be allotted five (5) decals ONLY
6. Additional decals will **not** be allotted for individuals who own multiple properties
7. **It is the responsibility of the Property Owner to distribute their decals to co-owners, family members, long-term renters, property managers, etc.**
8. Property Owners are encouraged to have their preferred contractors purchase Contractor Decals in ADVANCE of a storm to gain access to the island post-storm to complete necessary repairs. Contractor Decals are \$20 and may be purchased at OIB Planning & Inspections - 111 Causeway Drive, Ocean Isle Beach, NC 28469 - (910) 579-3469.
9. Contractor Decals will NOT be issued once a State of Emergency is declared.

**By signing below, I acknowledge that I have read and understand the provisions outlined above and that I am the legal owner of the property listed above according to Brunswick County Tax Records. I understand that additional decals will not be allotted for this property within the current calendar year.**

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Town Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_  In Person  Certified Mail